

Minutes Newton Central School Board Hui

Tuesday 10 December 2024

Newton Central School

Apologies: Fa'amanu, Jeremy

Attendance: Margs (huitopa), Moa (huitopa), Chris, Manu, Trudi, Bryan, Elizabeth

Presenters: Erina, Trudi, Christine

Presiding Member: Elizabeth

Start Time: 6.31pm	Led by:	Discussion:	Action/who:
Karakia:			Motions To be Approved:
1. <u>Administration</u> (20 min)	Co-Chairs	<div>1.1 Welcome!</div> <div>1.2 Approval of 3 December 2024 minutes</div> <div>1.3 N/A</div> <div>1.4 Matters arising from minutes?</div> <div>1.5 Any declaration of interests?</div> <div>1.6 Conflict of interests?</div>	IT IS APPROVED: <div>1.1. The Board approves Simon Farrell-Green as our new board member.</div> <div>1.2. The Board approves the minutes of the December 2024 hui.</div>
2. <u>Strategic Discussions (1 hour)</u>			IT IS APPROVED:
2.1 Achievement data and NZCE Wellbeing results	Trudi / Erina	<div>2.2 Achievement data and NZCE Wellbeing results</div> <div>Quarterly review of unjustified absences to ensure that any families who do need additional support to ensure they don't get lost in potentially increased "unjustified absences" data.</div> <div>Kahui ako is working towards</div>	

		<p>comparative data, so next year we will be able to compare how students here are performing compared with other schools.</p> <p>In FY25, we should consider how we can share this data with the community. Is there an appropriate way to share the data, perhaps a meeting for verbal overview so the community can see how school is tracking? Discuss as part of term 2 data review. Beginning of year update on strategic plan. Mid-year connection on results.</p> <p>NZCE Wellbeing – to pick this up at the Feb 25 hui. Trudi to present and to discuss alongside with any teacher feedback.</p>	
<p>3. <u>Strategic Decisions</u> <u>(20 minutes)</u></p> <p>3.1 Acceptance of Governance policies and approval to add to SchoolDocs</p>	Principal/Co-chairs	<p>3.1 Board approval of updated governance policies in relation to 'Presiding members (co-chairs) role description' and 'Relationship between presiding members (co-chairs) and principle' policies deferred to Feb 24 hui.</p>	<p>IT IS APPROVED:</p> <p>3.1</p>
<p>4. <u>Financial</u> <u>(20 mins)</u></p> <p>4.1 FY25 budget</p>		<p>4.1 FY25 budget – discussion of full draft breakdown</p> <p>Not a full budget until final FY24 figures are finalised in Jan.</p> <p>Donations based on FY24 budget figures, adjusted for actuals.</p> <p>Surplus will be dependent on decision.</p>	<p>IT IS APPROVED:</p> <p>4.1 The board approves the draft FY25 budget in principle depending on decision on kaiawhina.</p>

4.2 SchoolDocs financial policies for term 4 review		<p>First meeting in new year when a budget is presented, board can discuss what is included in various line items to ensure Board comfort all costs are included in the budget. Table for Feb board meeting.</p> <p>4.2 Finance committee report back on review of SchoolDocs financial policies</p> <p>School Docs Policies Term 4 Board review:</p> <ul style="list-style-type: none"> - Finance and Asset Management Policy - Managing Income and Expenditure - Financial Conflicts of Interest - Asset Management and Protection 	4.2 The board approves the suggested amendments to the Asset Management and Protection policy and the Managing Income and Expenditure Policy. The board approves the acceptance of the other policies.
4.3 Funding of additional Kaiawina for FY25		<p>4.3 Per above, discussion to be picked up in Feb 25 hui.</p> <p>There may be capacity in our current teacher support, but consideration needs to be given as to how support would be structured or how we could hire and fund additional support. The updated budget early next year should provide further data for the discussion.</p> <p>Recommendation to be brought to the board in Feb.</p>	
5. <u>Other Business</u>			
5.1		5.1	
6. <u>Agenda Items for Next Meeting</u>		ACTION:	
<u>AOB</u>			

Whakamutunga: Time finished: 9.04			
Note 1: Correspondence Listed Below			

Inward Correspondence:

- Conflict of interest register
- Achievement data
- NZCE wellbeing results
- Presiding member (chair) role description policy
- Relationship between presiding member (chair) and principal policy

Outward Correspondence:

I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, [dated ¹⁸~~X~~ February 2025]

Signature / Name

Co-chair



Co-chair

Elizabeth Eluy

Date:

18/02/2025