

Newton Central School Board Hui

Tuesday 17 September 2024

Newton Central School

Apologies:

Attendance: Margs, Ian, Moa, Chris, Manu, Fa'amanu, Jeremy, Trudi, Bryan, Elizabeth

Presenters:

Presiding Member: Margs

Start Time: 6.36pm	Led by:	Discussion:	Action/who:
Karakia:			Motions To be Approved:
1. <u>Administration</u> (20 min)	Co-Chairs	1.1 Approval of 6 August 2024 minutes Correction of Fa'amanu's name spelling. 1.2 N/A 1.3 Matters arising from minutes? None 1.4 Any declaration of interests? None 1.5 Conflict of interests? None	IT IS APPROVED: 1.1. The Board approves the minutes of the August 2024 hui pending the change to Fa'amanu's name spelling.
2. <u>Strategic Discussions (1 hour)</u>	Principal / Co-Chairs	2.1 Education and Training Act changes / Charter Schools Government proposal to amend s127 of the Education and Training Act. There are proposed changes around honouring Ti Tiriti o Waitangi, and honouring Māori and Pasifika students. The Board is in support of undertaking a submission on s123 of the Education and Training Act from the Board. Due date 14 October 2024. Jeremy to work with Bryan on the submission. To be circulated to	IT IS APPROVED: 2.2 The Board accepts the Tumuaki report.

<p>Tumuaki report</p> <p>2.2 Health and safety:</p>		<p>the wider Board for review, comment and approval.</p> <p>Bryan to communicate in his pānui to community that the Board is working on a submission.</p> <p><i>Charter Schools update</i></p> <p>Board to document their thinking and rationale for a decision not to become a charter school.</p> <ul style="list-style-type: none"> - A feature of charter schools where teachers don't need to be qualified teachers. - More limited funding pool. A charter school may get more funding, but at the expense of other schools in the same community. <p>Revisit whether the current settings and proposed changes still assist us in meeting the objectives determined under co-governance principles.</p> <p>How do we protect our focus on Māori achievement?</p> <p>Allocate time at the next Board hui to discuss charter schools and finalise position on charter schools. Board members to research prior to the discussion. Following that, Board to consider communication or consultation required with the community.</p> <p>Ti Tiriti principles bill – a template is being developed across kahui ako. If appropriate, could be shared with the tumuaki and across the community for whanau to submit on the bill.</p> <p>2.2 Health and safety</p> <p>During a health & safety audit it was identified that a number of children didn't have parental permission to leave the school (level 1 & 2 trips – local area). Blanket consent</p>	
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<p>2.3 Local curriculum changes</p>		<p>form is usually signed on enrolment, but it has been missed for some students. This is now being rectified.</p> <p>2.3 Local curriculum changes</p> <p>Name change – consultation included as part of FY25 strategic plan. Consultation is required per the email from MOE.</p> <p>Discussion on how to best consult with the community – this is an opportunity to proactively engage with the community regarding parents' vision for the school; strategic plan etc & korero regarding the name change community.</p> <p>Ian to consider this regarding appropriate comms and report back to the board next hui.</p>	
<p>2.4 Introduction of enquiry model for school</p>		<p>2.4 Introduction of enquiry model for school – per report</p>	
<p>2.5 Restructure of school - revisit</p>		<p>2.5 Restructure of school – per report</p>	
<p>2.6 2025 Triennial BoT elections</p>		<p>2.6 2025 Triennial BoT elections</p> <p>Te Whao cycles are 3 years from when they are elected. They are not tied to the triennial process. Generally, they come up for renewal halfway through the triennial cycle.</p> <p>Triennial elections are for the Te Puāwaitanga board members.</p> <p>Trudi to confirm if the teacher rep position is also re-elected as part of the triennial elections.</p> <p>All Te Puāwaitanga reps must re-apply. Bryan to confirm process with MoE.</p>	

<p>2.7 School Docs Policies Term 3 Board assurances:</p> <ul style="list-style-type: none"> - Student attendance - Reporting to parents on Student progress and achievement - Searches, Surrender and Retention of Property - Minimising Physical Restraint - Stand-down, Suspension and Exclusion - School Records Retention and Disposal <p>2.8 School docs term 3 review of policies</p> <ul style="list-style-type: none"> - Concerns & - Performance management - Protected disclosure <p>2.9 [NZCE Wellbeing results year 4-6]</p> <p>2.10 NZSTA workshop report back</p> <p>2.11 Mitey Policies and</p>		<p>Te Whau to discuss whether the coopted board members should remain with current process or align with triennial election cycle.</p> <p>2.7 School Docs policies – included in tumuaki report</p> <p>2.8 Board members to review policies and provide any feedback to Bryan directly via email etc.</p> <p>2.9 Not undertaken yet because of how busy Kaiako are. To be included in term 4 Nov BoT hui.</p> <p>2.10 The NZSTA finance workshops for board – very helpful. Good sense that our Board works well with the tumuaki.</p> <p>2.11 Good implementation of</p>	
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<p>staff mental health and wellbeing</p> <p>2.12 BoT Governance policies hui recap</p> <p>Intention to adopt a number of the policies. To put timeframes on when to review our allocated policies; we'll put them on the schedule to review and adopt at hui.</p> <p><i>In committee 8.07</i> <i>Out committee 8.50</i></p>	<p>Bryan / Trudi</p>	<p>policies. Still looking to implement a mental health policy for the kura and a mental health policy for staff.</p> <p>Many schools run SchoolDocs policies and Mitey policies. The Mitey policies come from senior leadership of the kura, but endorsement from the Board is good.</p> <p>2.12 BoT Governance policies – intention is to adopt a number of the policies. Spreadsheet in dropbox allocating policies to be reviewed by Board members. To include timeframes on when our review of allocated policies is likely to be complete and we can schedule to review and adopt at future board hui.</p>	
<p>3. <u>Strategic Decisions</u> (20 minutes)</p> <p>3.1 Application by Te Puāwaitanga kaiako, Anne-Maree Cameron to take term 2 2025 as leave.</p> <p>3.2 Resolution to appoint AST (Justin)</p> <p>3.3 Discretionary to be reviewed 25 Oct (Pauline)</p> <p>3.4 Staff Christmas party funds</p>	<p>Principal/Co-chairs</p>	<p>3.1 BoT resolution provided via email 2 September 2024. Staff cover to be obtained.</p> <p>3.4 Request from staff to have additional funds contributed to the staff Christmas party. Ian to draft recommendation based on sensitive expenditure guidelines for approval. To be circulated for</p>	<p>IT IS APPROVED:</p> <p>3.2 The Board resolves to appoint Justin as an across-school teacher.</p>

3.5 Teacher Appreciation Day 27 September 2024		approval by email. 3.5 Teacher appreciation day – all in favour of doing something. Trudi to provide some ideas on what we should do and circulate by email.	
4. <u>Financial</u> (20 mins) 4.1 August Financial report 4.2 FY25 budget		4.1 August Financial report Fundraising plan – revised fundraising strategy. 4.2 FY25 budget – deferred to next hui	<i>IT IS APPROVED:</i> 4.1 The Board accepts the financial report.
5. <u>Other Business</u> 5.1 Te Whao update		5.1 Te Whao update – deferred to next hui	
6. <u>Agenda Items for Next Meeting</u>		Discussion re charter schools Name change consultation and community comms FY25 budget Schedule of Governance policies for review and initial policies for discussion NZCE Wellbeing results year 4-6 (Nov hui)	
<u>AOB</u>		None	
Whakamutunga: Time finished:			
Note 1: Correspondence Listed Below			

Inward Correspondence:

- Conflict of interest register
- Tumuaki report
- August 2024 financial report

Outward Correspondence:

I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Newton Central School, [dated X October 2024]

Signature / Name

Co-chair

Co-chair

Date:

15 Nov 2024

APPROVED