

Minutes Newton Central School Board Hui
Tuesday 5 November 2024
Newton Central School

Apologies:

Attendance: Margs, Moa, Chris, Manu, Fa'amanu, Jeremy, Trudi, Bryan, Elizabeth

Presenters:

Presiding Member: Margs

Start Time: 6.30pm	Led by:	Discussion:	Action/who:
Karakia:			Motions To be Approved:
1. Administration (20 min) 1.1 Appoint the Presiding Member for Pūawaitanga 1.2 Minutes from last meeting are a correct record 1.3 Signing of hardcopy of last minutes 1.4 Matters arising from minutes. 1.5 Declaration of Interests 1.6 Conflict of interest register	Co-Chairs	1.1 Appoint the Presiding Member for Pūawaitanga for the period until the 2025 Board elections. 1.2 Approval of 17 September 2024 minutes 1.3 N/A 1.4 Matters arising from minutes? None. 1.5 Any declaration of interests? None. 1.6 Conflict of interests? None.	IT IS APPROVED: 1.1. The Board accepts the resignation of the co-chair representing pūawaitanga board members, received via email on 23 October 2024. The Board resolves to appoint Elizabeth Elvy as the Pūawaitanga Presiding Member effective from this hui. 1.2. The Board approves the minutes of the September 2024 hui.
2. Strategic Discussions (1 hour) 2.1 Board member vacancy and election process	Principal / Co-Chairs	2.1 Board member vacancy and election process By legislation, the Board will seek confirmation from the community if they want to elect or coop a new member. If 10% of pūawaitanga community request a bi-election, that is the process that needs to be followed. In addition to the community	IT IS APPROVED: 2.1

<p>2.2 Revisit discussion on Charter School proposals</p> <p>2.3 Te Uru Karaka Newton Central School name</p>		<p>comms re the vacant position, we would also like to include a mihi to Ian. Bryan to include mihi in his pānui Trudi to put out notice.</p> <p>Margs and Elizabeth to confirm the consultation process with Chris France and whether some insights around process can be provided, e.g. expense involved; timeframes, upcoming election.</p> <p>2.2 Charter Schools Decision that no further comms or discussion is required at this stage. Keep on the radar for future discussions if needed.</p> <p>2.3 Te Uru Karaka Newton Central School name Bryan can complete the process with the MoE next year – no urgency. Table for an update in board hui next year.</p> <p>As part of the strategic direction, we will consider of undertaking a session in term 1 2025, story of the kura; history of the pou; journey of the name. This could lead into the redesign of the 3 year strategy for the kura.</p> <p>Possibly incorporate a 'meet the board' with the 'meet the teams' event.</p> <p>2.4 Health and safety (standing item) – no update Recent testing of emergency procedures has gone well.</p> <p>2.5 Annual plan update with respect to targets – move item</p>	
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<p>Tumuaki report</p> <p>2.4 Health and safety:</p> <p>2.5 Annual plan update</p> <p>2.6 School Docs Policies Term 4 Board review:</p> <ul style="list-style-type: none"> - Finance and Asset Management Policy - Managing Income and Expenditure - Financial Conflicts of Interest - Asset Management and Protection <p>2.7 New ERO evaluation assessor and new auditor next year</p> <p>2.8 NZCE Wellbeing</p>		<p>to next hui</p> <p>2.6 School Docs policies – Board to review online and send any comments to Bryan.</p> <p>2.7 New ERO assessor and new process to be determined. ERO are likely to assess the 1hr a day literacy and numeracy policies and attendance. We don't know when the ERO assessment will be, it may not be next year.</p> <p>New auditor appointed for 2025 and letter of appointment and updated fee received.</p> <p>2.8 Deferred to December hui.</p> <p>2.9 2x Governance policies discussed. Margs and Elizabeth to confirm with Chris France of NZSTA that the co-chair wording is appropriate.</p>	<p>The Board acknowledges the updated auditor and fee and agrees that it should be included in the 2025 budget.</p>
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<p>results year 4-6</p> <p>2.9 Governance policies review schedule and first Governance policies to review</p> <ul style="list-style-type: none"> - Presiding member (chair) role description policy - Relationship between presiding member (chair) and principal policy <p><i>In committee 7.14pm</i> <i>Out committee 8.03pm</i></p>			
<p>3. <u>Strategic Decisions</u> <u>(20 minutes)</u></p> <p>3.1 BoT resolution to approve the overnight EOTC event for Te Uru Karaka ki Taiao Marae 2024 and Awahou ki Taiao Marae 2024.</p>	<p>Principal/Co-chairs</p>	<p>3.1 Thorough safety analysis prepared and circulated.</p> <p>Recommendation to reduce the risk ratings from the mitigating actions.</p> <p>Police vetting – Can we provide any support to ensure that parents complete the forms and get it in time? Need to be vigilant on this.</p> <p>Bryan to respond regarding any support required for the police vetting requests.</p> <p>An online resolution will be circulated before the end of the week to approve the EOTC events. The resolution will be ratified at the next board hui.</p>	<p>IT IS APPROVED:</p> <p>3.1</p>
<p>4. <u>Financial</u> (20 mins)</p> <p>4.1 September Financial</p>			<p>IT IS APPROVED:</p>

<p>4. Financial (20 mins)</p> <p>4.1 September Financial report</p> <p>4.2 FY25 budget</p>		<p>4.1 September Financial report</p> <p>Chris to provide an update on the debt following the next finance committee meeting.</p> <p>4.2 FY25 budget – draft budget for Dec hui</p>	<p>IT IS APPROVED:</p> <p>The Board receives the financial report.</p> <p>The Board agrees to provide a delegation to the finance committee to investigate the historic debt provide a recommendation to the Board on how to manage the debt (online resolution or next Board meeting).</p>
<p>5. Other Business</p> <p>5.1</p>		<p>5.1</p>	
<p>6. Agenda Items for Next Meeting</p>		<p>ACTION:</p> <p>FY25 budget</p> <p>NZCE Wellbeing results / Achievement data presentation</p>	
<p><u>AOB</u></p>			
<p>Whakamutunga:</p> <p>Time finished: 8.43pm</p>			
<p>Note 1: Correspondence Listed Below</p>			

Inward Correspondence:


- Conflict of interest register
- Tumuaki report
- September 2024 financial report
- Schedule of Governance policies for review
- Presiding member (chair) role description policy
- Relationship between presiding member (chair) and principal policy

Outward Correspondence:

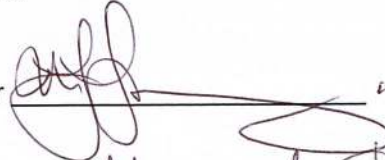
I certify that these minutes were approved as a true and correct record of the Board of Trustees meeting of Te Uru Karaka Newton Central School, **dated 3 December 2024.**

Signature / Name

Co-chair


Elizabeth Elvy

Co-chair


Margaret Tuberanga

Date:

3/12/2024

APPROVED